

Balsham Parish Council
Minutes of the Annual Parish Council Meeting held on
Monday 2nd June, 2014
at Balsham Church Institute at 7.30 p.m.

Present: A Fraser, J Gooch, D Kiddy, J Kiddy, A Blant, S Plumb, N Clarke and R Barrett.

In attendance: Mrs T Coston (Clerk),

Public: 1

1. **Apologies for absence:** R Barrett and R Hickford.
2. **Election of Chair and Vice-Chair:** Chair: Andrew Fraser Vice-Chair: Jenifer Gooch
 - a) **Signing of the Declaration of Acceptance of Office forms (All):** The forms were signed and retained by the Clerk.
 - b) **Signing of Register of Interest forms (new Councillors):** The forms were given to Councillors for completion and return to the Clerk.
3. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
4. **Welcome to newly elected members of the PC:** Nick Clarke, Samantha Plumb and Andrew Blant were welcomed onto the PC.
5. **Allocation of PC responsibilities:**
 - a) **Church Institute Management Committee (2 cllrs):** R Barrett, J Gooch.
 - b) **Pavilion / Recreation Ground Management Committee (2 cllrs):**
A West and N Clarke.
 - c) **Tree Warden(s):** D Kiddy, J Kiddy.
 - d) **Balsham Charities (2 Trustees):** D Kiddy, R Barrett

Clerk to contact the Sports Clubs to inform them that Annie West and Nick Clarke are on the Pavilion/Recreation Ground Management Committee. Terms of use of the pavilion were discussed.
6. **Public Participation (15 mins):** None
7. **Report from District and County Councillor:** Both sent apologies to the meeting
8. **Minutes of the Parish Council meeting held on 28th April, 2014:** The previously circulated minutes were approved and signed by the Chair.
9. **Matters arising from the minutes:**
 - a) **Ownership of land next to school:** Information is still required from the Land Registry.
 - b) **War Memorial:** Grants
 - c) **Pond in Woodhall Lane:** James Kiddy has had a meeting with Thurlow Estates and they are going to discuss what work they will do to the pond.
 - d) **Purchase of noticeboard:** The noticeboard has been purchased and will be put up by Mike McCall.
 - e) **Purchase of tables for the Church Institute:** The tables have been delivered and one table has been given to the pavilion.

(Richard Barrett joined the meeting)

10. Planning:

a) Applications for PC Comments: None

b) Decisions

S/0213/14/FUL 56 High Street

SCDC *granted permission* for a two storey and single storey rear extension

S/0765/14/FL Balsham House, Woodhall Lane

SCDC *granted permission* for a Pool House

11. Recreation Ground/Pavilion

a) Play equipment inspection report: The PC agreed to look into the cost of a roundabout at the play area. Insulation of the pavilion to be looked into.

b) E-On electricity plan renewal: The PC agreed to change their electricity supplier to Opus as the quote was much more competitive.

12. Current Matters:

a) FOI complaint results: The PC have been informed that all the FOI complaints were dismissed and the PC have supplied all the documentation that they hold.

b) Church Institute maintenance and new windows: The building is leased by the PC from the Diocesan Board and the PC has the maintenance responsibility. The PC has ordered the windows from M & M Improvements.

13. Highway Matters:

a) School sign: The owner of the house has cut the hedge back after a letter from Highways.

b) Sign in Fox Road: The triangular sign for the dead end needs replacing. Clerk to chase up Highways.

c) Speed humps – Church Lane: Reported to Highways

d) Dropped kerbs – White lines: Reported to Highways

e) Parking around the school/junction of High Street: Nick Clarke reported that exiting out of Trinity Close is very bad as parking opposite and on junctions. Raised pavements were discussed. Clerk to contact Roger Hickford for details of the raised pavement scheme in Fulbourn. An application for the Local Highway Improvements to be completed for improvements.

f) Pavement outside The Bull: The condition of the pavement was reported to Highways and it wasn't considered in a bad enough condition.

14. Correspondence: All emailed.

15. Finance:- Receipts and payments up to 30/05/14 and any invoices/receipts received up until 02/06/14 will be considered at the meeting.

a)

Receipts May/June 2014	
CCC Grasscutting allowance	£ 444.18
Total Receipts	£ 444.18
Payments May/June 2014	
T Coston Salary £ 896.35 Exp £ 148.50	£ 1,020.65
M McCall (Gross £) £ 155.00 (£15.20 exp)	£ 139.20
K Housden (Gross £) £ 140.00	£ 112.00
E-On Electricity D/D	£ 159.00
Allen Signs (D/payment)	£ 1,142.66
Pavilion kettle/Towels	£ 91.62
SCDC Trade Refuse	£ 199.61
NG Solutions (Computer expenses)	£ 21.47
E & E Plumridge	£ 104.00
Amazon (Pavilion expenses)	£ 100.88
Howdens	£ 151.63
Cambridge Water Company	£ 267.68
Saniclean	£ 168.00
CGM Landscapes	£ 1,903.20
Staples	£ 24.01
Cambridge Water	£ 15.34
Ian Wallace (Website)	£ 32.42
Total	£ 5,653.37

Bank Balances as at 28/05/14

<i>Community A/C:</i>	£ 3,972.24
<i>H.I. Account:</i>	£ 55,449.88
<i>3 month notice account (Lloyds)</i>	£ 41,256.74
Total	£ 100,678.86

b) Payment of Public Open Space Contribution & Commuted Sum and Community Facilities Contribution: The forms were signed and will be returned to SCDC.

16. Area Report:

Princes Close: All funding has been agreed for road and pavements next year.

17. Date of Next Meeting:

The Parish Council meeting will take place on 14th July, 2014 at 7.30 pm at The Church Institute, Balsham.

The meeting closed at 8.50 p.m.

Signed

Date

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