

**Balsham Parish Council**  
Minutes of the Parish Council Meeting held on  
Monday 15<sup>th</sup> July, 2019  
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

**Present:** A West, P Anderson, G Fiddy, D Paton, M Shaheer, S Thurgood and K Reyes.

**Public:** 3

**Also in attendance:** Cllr G Harvey

**Clerk:** Tracy Coston

1. **Apologies for absence:** J Kiddy, S Thurgood, J Scotland and Cllr Batchelor
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):**
  - Dog Waste bin:** The dog waste bin in Woodhall Lane has a broken lid. Clerk to order a new bin.
  - New sign:** A new sign for the recreation ground will be ordered with-  
Please pick up dog waste, litter and no camping.
  - Grasscutting:** Clerk to ask the contractors to cut the grass right up to the edge of the recreation ground.
4. **Minutes of the Parish Council Meeting held on 17<sup>th</sup> June, 2019:** The previously circulated minutes were approved and signed by the Chair.
5. **Report from District and County Councillor:**
  - District Councillor:
    - A1307 Local Liaison Forum: Four-went-Ways park and ride and transport system going through Great Shelford.
    - SCDC appointed Liz Watts who is the new CEO
    - Police Stations: New SCambs police station is going to be at Milton.
    - Investments into the Science Park are being organised.
    - Sustainability for the Greater Cambridge Plan is being discussed at SCDC and renewal energy.
  - County Councillor:
    - Consultations: 2 from Greater Cambridge Partnership. Changes to Whittlesford Train Station, car park. On-Line at the Greater Cambridge Partnership website.
    - There are plans to remodel Babraham Junction onto the A1307.
    - Children's Centre: The service has been cut back to a few sessions in Linton. Cllr Batchelor is interested in any feedback to give to the County Council.
    - Combined authority has a draft transport plan, road infrastructure and public transport. The Combined Parishes meeting will take place on 29<sup>th</sup> July.
6. **Matters arising from the minutes:**
  - a) **Water connection at Princes Close allotments:** Cambridge Water are arranging an appointment to look at best location to put the stand pipe at the allotments to arrange a quote for a cost of £ 70.00. The PC agreed for the expenditure.
  - b) **Updated quote for security lighting at the pavilion:** Saffron Security have still not given a quote for the additional LED lights until the fascias. The quote has been promised this week.
  - c) **Street light on path between Plumian Way/Burrell Way:** Clerk to check if the light has been fixed as it wasn't working earlier this week.

**d) Ditch at rear of Balsham Buildings:** The contractors are looking at the contract as the Contract Manager was not aware of Hills responsibility for the ditch.

**e) Dog bin at the Hawthorns:** The bin has been installed and will be emptied by SCDC for a cost of £ 3.00 per week.

**f) Memorial bench on Green near Prince Memorial:** The bench has been purchased via the PC for the Cheall family and it is being installed. The PC will send an email to the family to thank them for the kind donation for the village.

**g) Litter bin at Rosie Green Wood:** The litter bin has been installed and will be emptied by volunteers.

**h) Pop up Café – 19<sup>th</sup> July, 2019:** Julia Scotland, Annie West and the Clerk will be at the Café at 11am.

**i) Farriers Yard:** 23<sup>rd</sup> July: Annie West, Paul Anderson, Steve Thurgood and the Clerk are meeting with Ben Pope, the Contracts Manager at Hills to discuss the impact that the development is having on a bungalow in Sleaford Close.

**j) Cutting of Rosie Green Wood:** The cutting will be added to the monthly cutting schedule.

**k) Rookery Trees:** Clerk to chase up the quote and permission.

**l) Tree in West Wickham Road:** Clerk to chase up the tree ownership.

## 7. Planning:

**a) For Discussion:** None

**b) Decisions:** None

## 8. Recreation Ground/Pavilion

**a) Improvements to the pavilion and flooring quotes:** Another quote is being arranged.

**b) Quote for a bench on recreation ground:** Clerk to order a bench and agree a location with the Cricket and Football Club.

**c) Grass bin:** James Kiddy to be contacted about emptying the grass bin.

## 9. Highway Matters:

**a) Highway Issues:** Discussed below.

**b) LHI scheme in High Street:** The wig-wag signs have been put in. The zebra crossing to go in at the end of August.

**c) VAS Signs:** The VAS signs are working periodically.

**d) Road sign in Linton Road/Goodliffe Ave:** The signs have been reported by haven't been mended by SCDC.

**e) Local Highway Improvement Scheme 2020/21:** An application will be put forward for two flashing speed signs and a children playing sign at the Hawthorns.

## 10. Correspondence:

**a) Hedge on corner of Burrell Way and parking around the school:** The Clerk Has written to the resident. The PC will contact the school and discuss the parking issues and sending out letters to the parents. Polite notices will also be put on cars. Debbie Paton to draft a letter.

**b) Linton Road Archaeological:** The PC has received a letter asking if they would like the archaeological company to arrange a visit to the site to see any artefacts or have a display in the Village Hall. The PC agreed that on site would be more educational.

**11. Finance:-** Receipts and payments up to 10/07/19 and any invoices/receipts received up until 15/17/19 will be considered at the meeting.

a)

<b>Payments July 2019</b>		
T Coston Salary	£ 1,018.55 Exp £ 154.60 Pension £ 56.02	£ 1,061.63
M McCall (Gross £)	14 hrs	£ 134.40
S Housden (Gross £)	£ 154.00	£ 154.00
LGSS (Pension)		£ 413.53
A J King		£ 2,134.00
Opus Energy		£ 42.45
Mr C Denny (Hedgecutting)		£ 60.00
Glasden (Cheall bench)		£ 822.96
Glasden (litter and dog bin)		£ 447.90
Debbie Paton (reimburse lock)		£ 9.50
Tracy Coston (Reimburse chain for gate)		£ 12.99
Peter Dixon (Reimburse water fixings)		£ 9.62
<b>Total Payments</b>		<b>£ 5,302.13</b>

**Bank Balances as at 10/07/2019**

<i>Community A/C:</i>	£ 2,463.52
<i>H.I. Account:</i>	£ 92,840.24
<i>3 month notice account (Lloyds)</i>	£ 42,245.29
<b>Total</b>	<b>£ 137,549.05</b>

**12. Area Report:**

**a) Condition of Children's playground:** The PC discussed that there will be funding available from the S106 grants from the new developments. A list of the S106 agreements will be sent to all Parish Councillors.

**13. Date of Next Meeting: Parish Meeting will be held on 16<sup>th</sup> September, 2019 at 7.30 pm in The Green Room, Balsham Pavilion, Balsham.**

**14. Confidential Item: Pavilion**

The meeting finished at 10pm

**Signed**

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**Date**

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