

Balsham Parish Council
Minutes of the Annual Parish Council Meeting held on
Monday 20th May, 2019
at Green Room, Balsham Sports Pavilion at 8 p.m.

Present: A West, P Anderson, G Fiddy, D Paton, S Thurgood, K Reyes, J Kiddy, M Shaheer and J Scotland.

Public: 4

Also in attendance: Cllr G Harvey and Cllr H Batchelor

Clerk: Tracy Coston

1. **Apologies for absence:** None
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:**
3. **Election of Chairperson and Vice-Chairperson:** Annie West was elected as Chair and James Kiddy was elected as Vice-Chair. The PC were all in unanimous agreement.
4. **Public Participation (15 mins):**
Publishing of full minutes: The PC agreed that the precis will continue to be published in the Review not the full minutes as they would be two months old behind.
5. **Minutes of the Parish Council meeting held on 15th April, 2019:** The previously circulated minutes were approved and signed by the Chair.
6. **Report from District and County Councillor:**
District Councillor: Very busy with the local elections. SCDC have employed consultants for 9 months for a refit programme to assess all energy consumption. There is grant funding available for 2050 zero carbon communities for between £ 1000 - £ 15,000 funding.
Green Issues: If there are plans to put solar panels on community buildings SCDC maybe able to help fund and advise.
(Muhammad Shaheer left the meeting)

County Councillor: CCC are selling the Shire Hall Council Offices and moving to Alconbury. Concerns that Alconbury is not accessible for local residents, but the decision has been taken. Some staff won't move offices and services may suffer.
Greater Cambridge Partnership – next set of public engagement forums start on June 4th.
Local Highways Scheme – bidding process to change to encourage smaller Parishes.
Bids will be open next month for next year.
(Debbie Paton left the meeting)
7. **Matters arising from the minutes:**
 - a) **Barriers in Fox Road information about reporting incidents:** Information has been received about who to report the incidents to. The information will be published on the website and in the review.
 - b) **Report from PC Surgery:** Annie West, Debbie Paton and the Clerk attended the PC Surgery. Only two residents attended so needs to be advertised more. Another surgery will be arranged in 2 months' time. The next Community hub is taking place on 6th June.
 - c) **Water connection at Princes Close allotments:** The information has been sent to Cambridge Water to obtain a quote.
 - d) **Quote for security lighting at the pavilion:** The quote has been received by soft

lighting at the rear of the pavilion needs to be added to the quote.

e) Street light on path between Plumian Way/Burrell Way: The street light is still not working. The street light in Church Lane has been reported for being on all the time.

f) Ditch at rear of Balsham Buildings: Hill Developers have been reminded to clean the ditch out.

g) Storage of the Tommy figure: Jan Ellam is going to organise a meeting to decide the best place, either near the war memorial or at the Church Institute.

h) Dog bin at the Hawthorns: The Clerk is waiting a response from Environmental Health.

i) Noticeboards in bus shelters: Mike McCall has completed installing the noticeboards.

8. Planning:

a) For Discussion:

S/1175/19/FL 2 Goodliffe Ave, Balsham

Single storey side extension, front canopies and external alterations

PC Decision: Approve

S/1601/19/FL 27 West Wrating Road

Single storey extension to front of dwelling, new pitched roof and internal alternations.

PC Decision: No recommendation and comment.

Suggest that the finish should be brick and not rendered.

b) Decisions: None

9. Recreation Ground/Pavilion

a) Improvements to the pavilion and flooring quotes: M J Lawrence has been asked to quote.

b) Request for a bench on recreation ground: The PC approved the purchase of a bench for the recreation ground at the centre of the back hedge on the main recreation ground. Clerk to obtain quotes.

10. Highway Matters:

a) Highway Issues:

b) LHI scheme in High Street: The wigwag lights and pedestrian crossing are to be put in during the summer holidays.

c) VAS Signs: No further information has been received about the VAS signs.

d) Road sign in Linton Road: Reported to Highways.

e) Street name signs – reported for maintenance: The sign at Goodliffe Ave has also been reported.

11. Correspondence:

a) Street naming: Development off the High Street (Plumb Dairy): The PC agreed that they would prefer Dairy Way.

12. Finance:- Receipts and payments up to 15/05/19 and any invoices/receipts received up until 20/05/19 will be considered at the meeting.

a)

Receipts May 2019		
Precept		£ 22,000.00
Allotments		£ 28.75
Total receipts		£ 22,028.75
Payments May 2019		
T Coston Salary	£ 1,018.55 Exp £ 162.50 Pension £ 56.02	£ 1,068.68
M McCall (Gross £)	26.5 hrs £ 318.00 + £ 54.95 Exp	£ 309.35
S Housden (Gross £)	£ 154.00	£ 154.00
LGSS (Pension)		£ 413.53
Avast		£ 49.99
Opus Energy		£ 224.59
Cambridgeshire Acre		£ 57.00
Chris Hall (Allotment taps)		£ 220.00
Kleen Windows		£ 30.00
Cambridge County Council		£ 1,358.84
A J King (812/AK & 805/AK)		£ 2,058.00
Total Payments		£ 5,943.98

Bank Balances as at 15/05/2019

<i>Community A/C:</i>	£ 3,952.85
<i>H.I. Account:</i>	£ 103,840.24
<i>3 month notice account (Lloyds)</i>	£ 42,245.29
Total	£ 150,038.38

b) Approval of Annual Governance and Accountability Return 2018/19: The form was completed and signed by the Chair and the Clerk.

c) Cambridgeshire Acre: The Clerk agreed to contact Cambridgeshire Acre to see if the Church Institute and the PC had to have separate membership.

13. Area Report:

a) Request for litter bin at Rosie Green Wood: The PC agreed to purchase a litter bin on a post and volunteers will empty it.

b) Land opposite Rosie Green Wood (Box Wood): Following an enquiry by a member of the public the Clerk will contact Cambridge Past, Present and Future to ask what their plans are for the land.

c) Bus Review: Information has been received from Lucy Fraser. Jules Scotland to write an article for the review.

14. Date of Next Meeting: Parish Meeting will be held on 17th June, 2019 at 7.30 in The Green Room, Balsham Pavilion, Balsham.

The meeting closed at 9.40 pm.

Signed

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Date

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