

**Balsham Parish Council**  
Minutes of the Parish Council Meeting held on  
Monday 20<sup>th</sup> January, 2020  
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

**Present:** A West, G Fiddy, J Kiddy, D Paton, K Reyes, P Anderson and S Thurgood.

**Public:** 4

**Also in attendance:** Cllr Henry Batchelor, Cllr Geoff Harvey

**Clerk:** Tracy Coston

1. **Apologies for absence:** Jules Scotland, Muhammad Shaheer.
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):**

**Good Neighbour Scheme:** Steve Jordan is going to apply for a South Cambridgeshire Community Chest grant. Support may also be required from the PC. Membership of the Cambridge Community Voluntary Service costs £ 30.00 and a bank account will be set up.

**Hedges:** The hedge on the right of Woodhall Lane needs to be cut back.

**Plough Monday** £ 4,805.00 was raised. The PC congratulated The Ploughmen for the fantastic amount raised.

**Community Car Scheme – electric car:** Some residents would like to purchase a vehicle, hopefully an electronic vehicle to be used in the village for residents for short journeys. Geoff Harvey suggested the Carbon Neutral Fund which is run by SCDC. It was suggested to run some surveys to see the level of interest.
4. **Minutes of the Parish Council Meeting held on 18<sup>th</sup> November, 2019:** The previously circulated minutes were approved and signed by the Chair.
5. **Report from District and County Councillor:**

**SCDC:** Consultation on the next Local Plan is now open and will run until 24<sup>th</sup> February 2020.

**A1307** The improvement work at Dalehead Food and LVC have been completed. The traffic lights at the top of Linton High Street are going to be improved with 3-way lights. There will also be traffic lights at Hildersham junction.

Public consultations:  
Combined authority for views on the A505.  
Network Rail regarding the new station Cambridge South at Addenbrookes shuts on 2<sup>nd</sup> March.  
Combined parishes highways meeting: Annie West and Debbie Paton to attend with a list of high.
6. **Matters arising from the minutes**
  - a) **Water connection at Princes Close allotments:** A quote has been received from Cambridge Water just for the water connection costing £ 4,420.00, this doesn't include the piping or tap. The PC unanimously agreed that the cost of the project couldn't be justified. James Kiddy offered to deliver 1000 litre tanks available to any allotment holder that required them.
  - b) **Street light on path between Plumian Way/Burrell Way:** The street light still isn't working and the Clerk will telephone/email SCDC again.
  - c) **Ditch at rear of Balsham Buildings:** Daniel Brown, Hills Contract manager has stated

that the ditch will be cleaned out within 4 weeks.

Clerk to contact the Contracts Manager and confirm how many houses must be sold before the management company takes over and how often the ditch will be cut. Hill have also been asked for details of the management company. The PC are also concerned about the bridge having a big step and not being disabled friendly.

**d) Bus survey:** 300 surveys have been completed and 300 people have signed the petition. The survey and petition will be presented to Lucy Frazer and to the MD of Stagecoach. Very positive responses have been received, especially people over 65 years old. Students to be canvassed as well. The PC thanked Debbie Paton for all her work on the petition and survey.

**e) Street light contract:** Clerk to chase up Utility Aid for quotes for the street lighting contract.

## 7. Planning:

### a) For Discussion:

S/4176/19/VC 97, High Street, Balsham

Variation and removal of conditions 2 (approved plans) and 6 (Access) pursuant to planning permission S/4477/17/FL.

**PC Decision:** No recommendation. The PC are concerned that the pond has been filled in and would like to know if it has been replaced. There is reference in the drainage report. The PC do not have any issues with the changes of the plans.

S/0783/19/LB Granary and Cart Lodges, Worsted Lodge, London Road Old A11.

Replacement of rotten parts of timber structure, new timber infill for storage within and limecrete floor and projecting apron, blocking in of doorway and general repairs to deteriorated parts of curtilage-listed cartlodge.

**PC Decision:** No recommendation

### b) Decisions:

S3848/19/LD 50 Fox Road, Balsham

SCDC approved the certificate of lawful development for the occupation in non-compliant with Condition 1 of planning permission SC/70/419 (Agricultural occupancy condition)

S/3778/19/LD 52 Fox Road, Balsham

SCDC approved the certificate of lawful development for the occupation in non-compliant with Condition 1 of planning permission SC/70/419 (Agricultural occupancy condition)

S/3776/19/LD 56 Fox Road, Balsham

SCDC approved the certificate of lawful development for the occupation in non-compliant with Condition 1 of planning permission SC/70/419 (Agricultural occupancy condition)

## 8. Allotment update:

**a) Vacant plots:** The PC agreed for Rob Ellam will trim the plots and the contractor will spray off the plots.

Thank you to Debbie Paton for managing the allotments. The PC approved the purchase of matting to stop of growth of weeds.

## 9. Recreation Ground/Pavilion

**a) Building work:** The building work is nearly completed. The decking area had to be fenced around due to health and safety.

Teen shelter: The teen shelter has had to be taken down as it was in way of the fence and the roof could easily be climbed onto.

**b) Replacement of flooring quotes:** The PC approved the flooring quote from Algek flooring at a cost of £ 9,182.72.

c) **Replacement bench on recreation ground:** The bench has been order and delivered, but it is too wet to put in at the moment.

d) **Saffron Security:** A date for the outside lighting

#### 10. Highway Matters:

a) **Highway Issues:** The road outside the Old School House needs repair and the sunken manhole cover in the pavement near Lime tree.

b) **Pedestrian crossing outside The Meadow School:** Highways will be contacted about extending the zigzag/white lines to Jubilee House.

c) **Overhanding branches and hedges in the village:** The path outside the Old Post Office has been spray painted but not been repaired.

d) **Parking at the school:** Debbie Paton and Annie West have been to see the Headteacher and a letter from Derek Crosby (Traffic Management) has been sent to parents. Yellow lines need to be installed around the corner to stop the parking. PC to send a letter to Nicola Burden at CCC Highways.

e) **Parking sign on Green for parking at Recreation Ground:** Annie West has emailed Nicola Burden to ask for permission.

#### 11. Correspondence:

a) **Footpath:** Rob Ellen will be asked if some stones could be put down in the muddy area near the 2<sup>nd</sup> gate.

#### 12. Finance:- Receipts and payments up to 15/01/2020 and any invoices/receipts received up until 20/01/2020 will be considered at the meeting.

a)

<b>Receipts December 2019</b>		
Balsham Indoor Bowls		£ 157.00
Balsham Colts		£ 455.00
Balsham Cricket Club		£ 435.00
<b>Total Receipts</b>		<b>£ 1,047.00</b>
<b>Payments December 2019</b>		
T Coston Salary	£ 1,018.55 Exp £ 146.32 Pension £ 56.02	£ 1,071.43
M McCall (Gross £)	26.5 hrs £ 23.60 Expenses	£ 213.60
S Housden (Gross £)	£ 154.00	£ 154.00
LGSS (Pension) Oct/Nov		£ 861.19
Brett Jones Contracting		£ 300.00
Kleen Windows		£ 30.00
CCC		£ 1,582.02
A Westley Construction (2nd payment)		£ 10,000.00
NextNorth		£ 264.00
Neaves Electrical		£ 420.00
Rialtas		£ 36.30
NextNorth		£ 180.00
Cambridge Water		£ 100.54
Cambridge Water		£ 84.00
LGSS (Pension) December		£ 430.85
Tree Surgery Services		£ 550.00
<b>TOTAL December</b>		<b>£ 16,277.93</b>
<b>Payments January 2020</b>		
Wave		£ 561.80
T Coston Salary	£ 1,018.55 Exp £ 176.32 Pension £ 56.02	£ 1082.50
M McCall (Gross £)	15 hrs	£ 144.00

S Housden (Gross £) £ 154.00	£ 154.00
Von Chef (Urn)	£ 59.99
Staples	£ 26.92
John Robinson	£ 188.26
Steve Thurgood (Painting Pavilion)	£ 392.50
Saniclean	£ 180.00
Cambridge Water	£ 102.56
A Westley Construction	£ 18,274.00
Structural Engineers Cambridge Ltd	£ 351.00
Tree Surgery Services	£ 625.00
Gentworks	£ 146.40
Tree Surgery Services	£ 650.00
PKF Littlejohn	£ 540.00
<b>Total Payments</b>	<b>£ 22,078.46</b>

**Bank Balances as at 15/01/2020**

<i>Community A/C:</i>	£ 8,801.57
<i>H.I. Account:</i>	£ 50,840.24
<i>3 month notice account (Lloyds)</i>	£ 42,245.29
<b>Total</b>	<b>£ 101,887.10</b>

**b) Letter from Balsham Feast Committee:** The PC agreed to date £ 800.00 to the Balsham Feast to help with funding the day.

**c) Precept setting and budget discussion:** The PC discussed the budget and agreed to increase the precept to £ 48,400.00.

**13. Area Report:**

**a) Play equipment:** The date for the playground inspection will be chased up.

**b) Outdoor gym equipment:** The Clerk will contact the S106 Officer to see if the funding allocated to the outdoor gym equipment can be transferred to the play equipment.

**c) Linton Road development:** The entrance/exit off the Hildersham Road is only being used during construction.

**d) Conifer hedge:** The Clerk will speak to the tree surgeon about reducing the height of the conifer hedge.

**14. Date of Next Meeting: Parish Meeting will be held on 17<sup>th</sup> February 2020 at 7.30 pm in The Green Room, Balsham Pavilion, Balsham.**

**15. Confidential item – Public to leave the hall.**

Meeting finished at 10.25 pm

Signed

Date

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