

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Monday 18th May, 2020
Remote meeting via Zoom at 7.30 p.m.

Present: A West, G Fiddy, J Kiddy, D Paton, M Shaheer, H Ford, P Anderson, K Reyes and S Thurgood.

Public: 3

Also in attendance: Cllr Henry Batchelor, Geoff Harvey

Clerk: Tracy Coston

1. **Apologies for absence:** None
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):**
 - Leak in Church Lane:** There is a water leak outside the Old Vicarage. The water authority has visited and cannot find a leak and it could be an old pipe. If they cannot find the issue they will pass it over to the Council.
 - Bench at Recreation Ground:** The residents thanked the PC for installing the new bench at the back of the recreation ground.
 - Small Business Grant:** The Church Institute, Scout Hut and Balsham Bowls Club have each received a £ 10,000 grant from SCDC. SCDC are still deciding if Balsham Pavilion can receive the grant.
 - Princes Close:** When is it going to be resurfaced? Clerk to ask CCC Highways.
4. **Minutes of the Parish Council Meeting held on 20th April, 2020:** The previously circulated minutes were approved and signed.
5. **Report from District and County Councillor:**
 - Geoff Harvey (District Councillor):** Green bin collections were delayed due to social distancing rules with 3 members of staff. The collections have resumed and will be at least once a month.
Grants have been encouraging everyone eligible to apply for the £ 10,000 grant.
COVID-19 shielding list are being sent out from SCDC.
Recycling centres opened on Monday and have been really busy.
 - Henry Batchelor (County Councillor):**
The deadline for LHI bid submission has been extended.
Cambridge Community Capital Fund: PC to look at for community projects. £5 million in the fund.
Upgrades to A14 have finally been completed.
Traffic lights on A1307 need to be assessed. Clerk to email CCC.
Resurfacing of Princes Close to be chased up.
6. **Matters arising from the minutes**
 - a) **Ditch at rear of Balsham Buildings:** The ditch has been cleared out. The pipe needs to also needs to be cleared out and an official document for future maintenance for the ditch.
 - b) **Street light contract:** The street light contract has been converted to Haven Power.
 - c) **Pond at Hunters Moon:** James Kiddy contacted the wildlife society and they cannot do anything about the pond being filled in. Cllr Harvey offered to contact SCDC Planning.
 - d) **Update on information from Diocese regarding Church Institute lease:** Annie West to

Speak to Gordon Fiddy and agree the wording of a letter to be sent to the Diocese.

7. Covid-19 support in the Parish

a) Foodbank report: The Parish Councillors thanked Debbie Paton and Tracy Coston for running the foodbank. The foodbank is supporting 10 families with varying degrees of need and it is planned to continue to run until the end of June. Donations of food are slowing down.

The foodbank will be moved to the Pavilion as the Church Institute is going to be redecorated.

b) Covid-19 grants: A grant of £ 2,000 has been received from Cambridgeshire Community Federation for the foodbank.

8. Planning:

a) For Discussion:

20-01829/HFUL 4 Queens Close, Balsham

Loft conversion and dormer extension

PC Decision: No recommendation.

20/0127/HFUL 82 High Street, Balsham

Demolition of existing conservatory and erection of garden room extension

PC Decision: Approve.

b) Decisions:

Description: Conversion for garage to office, new rooflights to roof.

Address: Glovers Dell 28 High Street Balsham

Reference: 20/01089/HFUL SCDC – approval with conditions

9. Allotment update:

a) Waiting List: There are 7 people on the waiting list. A message has been sent out asking for allotment owners to attend their plots. Most allotments are looking very well tended.

10. Recreation Ground/Pavilion

a) **Conifer hedge cutting:** Clerk to chase up with Alex Talbot.

b) **Applying for small business grant from SCDC:** Discussed in public participation.

11. Highway Matters:

a) **Double yellow lines on corner of West Wrating Road/High Street:** Debbie Paton will measure how far the double yellow lines need to go around the corner before the application is sent to CCC Highways.

b) **Parking sign on Green for school parking:** To be applied for to CCC Highways.

c) **Water on West Wrating Road:** Another email has been received complaining about the water and it is still thought that there is a problem with the drainage on West Wrating Road. Highways to be contacted again as there is still a problem and PC would like to know what can be done about it. The water is bubbling up through the tarmac. Henry Batchelor will speak to Highways to ask about the flow of water and what investigations have been carried out. Helen Ford to put a post on facebook to gather evidence about accidents and issues that have occurred.

d) **Access line at the Old Butchers Café:** Henry Batchelor to chase up with CCC Highways.

12. Correspondence: All emailed

13. Finance:- Receipts and payments up to 13/05/2020 and any invoices/receipts received up until 08/05/2020 will be considered at the meeting.

a)

Receipts May 2020		
SCDC Precept		£ 24,000.00
Foodbank donations		£ 2,235.00
CCF Grant to Foodbank		£ 2,000.00
Total Receipts May2020		
Payments May 2020		
T Coston Salary	£ 1,018.55 Exp £ 153.18 Pension £ 56.02	£ 1,068.32
M McCall (Gross £)	23 hours Exp: £ 2.70	£ 223.50
S Housden (Gross £)	£ 154.00	£ 154.00
Zoom		£ 14.39
Kleen Windows		£ 60.00
Northamptonshire Pensions		£ 430.85
A J King		£ 906.00
Foodbank expenses		£ 806.02
Anglian Water		£ 100.83
HMRC		£ 438.81
Microsoft		£ 113.76
Point Contact Hygiensis		£ 182.74
Cambridge Water		£ 86.46
Total Payments		£ 4,585.68

Bank Balances as at 13/05/2020

Community A/C:	£ 7,176.36
H.I. Account:	£ 53,557.63
3 month notice account (Lloyds)	£ 42,490.67
Total	£ 103,674.66

14. Area Report:

- a) **Hedge outside of Christopher Cottage:** The hedge needs to be cut back.
- b) **Age Uk:** Cllr Geoff Harvey to chase with SCDC and Clerk with Age Uk
- c) **Grass bin on recreation ground:** James Kiddy to empty.

15. Date of Next Meeting: Parish Meeting will be held on 15th June, 2020 at 7.30 pm Remote meeting via Zoom.

Meeting finished at 9.00pm

Signed

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Date

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