

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Monday 18th November, 2019
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

Present: A West, G Fiddy, M Shaheer, J Kiddy, J Scotland, D Paton and S Thurgood.

Public: 8

Also in attendance: Cllr Henry Batchelor

Clerk: Tracy Coston

1. **Apologies for absence:** P Anderson,
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):**

Steve Jordan: The Community work under the Parish Nurse project is coming to an end due to lack of funding and Steve is looking to start up a Good Neighbour Scheme. The scheme is made up of volunteers to help people in the village including befriending, helping with paperwork, lifts, shopping etc. Steve knows of 10 people through the Parish Nurse and other sources that would benefit from the scheme.

There will be some costs in producing flyers to send out the information (£30). DBS checks, maybe free as volunteers. Steve Jordan is attending an information session on 10th December to find out more information run by the Care Network. Next funding is 1st February and it takes 3 months to make a decision.

Steve Jordan will write a regular item for the review.

Cambridgeshire Cultivate and Innovate Scheme: offer a £ 2,000 grant and they offered training for which there is a charge.

Steve Jordan is in contact with Reach in Haverhill.

Would the PC be able to offer some initial funding to start the scheme and whether the PC would be interested in the Good Neighbour Scheme running under the PC name.

The Clerk will ask for advice from the PC Insurance Company.
4. **Minutes of the Parish Council Meeting held on 21st October, 2019:** The previously circulated minutes were approved and signed by the Chair.
5. **Report from District and County Councillor:**

County Councillor: The Innovate and Cultivate Fund from CCC has been topped up.

District Council: Community Chest grant is also still available.

Planning: The planning application at the Genome Campus in Hinxton has been approved over the next 20 years for about 1,500 houses.

55 houses have been approved in Linton.

Police and Crime Commissioner has stepped down from his post and the next election is in May.

The Combined Authority is currently running a bus survey.
6. **Matters arising from the minutes**
 - a) **Water connection at Princes Close allotments:** A quote is still being arranged.
 - b) **Street light on path between Plumian Way/Burrell Way:** Clerk to report again.
 - c) **Ditch at rear of Balsham Buildings:** The gate is still shut on the site and bridge. Clerk to find out who's responsibility the bridge and gate will be and when the ditch is going to be filled in.

- d) **Naming of Development off High Street (Plumbs Dairy):** The site will be named Dairy Way.
- e) **Bus survey:** There have been a lot of responses and 200 signatures have been collected. The organisers are trying to organise a meeting with Stagecoach. The PC thanked Debbie Paton for all her help.
- f) **Street light contract:** Quotes are being arranged.
- g) **Damage to bus shelter near Lower Farm:** The PC are going to monitor the situation.
- h) **Goodliffe Ave, Linton Road:** The Clerk has chased the street signs that need replacing with SCDC.

7. **Planning:**

a) **For Discussion:**

S3848/19/LD 50 Fox Road, Balsham

Certificate of lawful development for the occupation in non-compliant with Condition 1 of planning permission SC/70/419 (Agricultural occupancy condition)

PC Decision: PC objects to the agricultural occupancy condition being removed. The house needs to be advertised for rent for 1 year.

S/3778/19/LD 52 Fox Road, Balsham

Certificate of lawful development for the occupation in non-compliant with Condition 1 of planning permission SC/70/419 (Agricultural occupancy condition)

PC Decision: PC objects to the agricultural occupancy condition being removed. The house needs to be advertised for rent for 1 year.

S/3776/19/LD 56 Fox Road, Balsham

Certificate of lawful development for the occupation in non-compliant with Condition 1 of planning permission SC/70/419 (Agricultural occupancy condition)

PC Decision: PC objects to the agricultural occupancy condition being removed. The house needs to be advertised for rent for 1 year.

b) **Decisions:**

S/2914/19/FL Glovers Dell, 28 High Street

SCDC *refused* the carport to front and conversion to garage.

S/3169/19/LB – S/3165/19/FL 13 West Wratting Road, Balsham

SCDC *refused* the replacement of existing 5 bar wooden gate with steel automated swing gates at entrance to driveway

8. **Allotment update:**

- a) **Allotment booklets:** The booklets are ready to collect from the printers.
- b) **Vacancies:** There are two vacant full plots and 1 half and the community plot.

9. **Recreation Ground/Pavilion**

- a) **Building work:** The building work has started and ongoing. The PC approved the replacement of most of the strip lights to LED's.
- b) **Replacement of flooring quotes:** Another quote is being arranged from Florstor.
- c) **Replacement bench on recreation ground:** The bench has been ordered.

10. **Highway Matters:**

- a) **Highway Issues:** Discussed below.
- b) **Pedestrian crossing outside The Meadow School:** The houses on the Hill site on the side of the road need covers on the lights reflecting into the houses. The zig zag's are to be extended in the High Street.

c) Overhanding branches and hedges in the village: The hedge at Hunters Moon and April Cottage need to be cut back. The pavement outside the Old Post Office needs repairing. Branches of trees in Sutton Hall have been reported falling off.

The ownership of the horse chestnut tree in Plumian Way to be investigated as it needs trimming back away from the wires.

d) Parking at the school: Derek Crosby, Traffic Management Officer has drafted a letter that has been agreed to be sent out to parents. A draft letter concerning yellow lines to be sent out to the PC for approval.

e) Parking sign on Green for school parking: Nicola Burdon to meet to discuss with Highways officials for approval.

f) Queens Close: The drains are blocked in the road.

11. Correspondence:

a) Church Institute Lease: Gordon Fiddy is speaking to the Diocese about the Church Institute Lease.

12. Finance:- Receipts and payments up to 13/11/19 and any invoices/receipts received up until 18/11/19 will be considered at the meeting.

a)

Receipts November 2019		
Allotment receipts		£ 950.00
Total Receipts		£ 950.00
Payments November 2019		
T Coston Salary	£ 1,018.55 Exp £ 146.32 Pension £ 56.02	£ 1,082.50
M McCall (Gross £)	15 hrs	£ 213.60
S Housden (Gross £)	£ 154.00	£ 154.00
LGSS (Pension)		£ 413.53
CAS Business Ltd (PC Insurance)		£ 1,579.19
Kleen Windows		£ 30.00
A J King		£ 96.00
A Westley Construction (1 st payment)		£ 10,000.00
HMRC		£ 418.89
Saffron Security		£ 100.00
L Samworth & Partners		£ 189.00
Total Payments		£ 14,276.71

Bank Balances as at 13/11/2019

Community A/C:	£ 5,013.80
H.I. Account:	£ 100,840.24
3 month notice account (Lloyds)	£ 42,245.29
Total	£ 148,099.30

b) Accounts/Budget: The accounts and budget for the year were discussed and agreed.

13. Area Report: Nothing to report.

14. Date of Next Meeting: Parish Meeting will be held on 20th January, 2020 at 7.30 pm in The Green Room, Balsham Pavilion, Balsham.

Meeting finished at 9.10 pm

Signed

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Date

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