

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Monday 20th July, 2020
Remote meeting via Zoom at 7.30 p.m.

Present: G Fiddy, D Paton, M Shaheer, H Ford, P Anderson and S Thurgood.

Public: 3

Also in attendance: Cllr Henry Batchelor, Geoff Harvey

Clerk: Tracy Coston

1. **Apologies for absence:** A West, J Kiddy, K Reyes
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):** None
4. **Minutes of the Parish Council Meeting held on 15th June, 2020:** The previously circulated minutes were approved and signed, remotely by Paul Anderson.
5. **Report from District and County Councillor:**
District Councillor: Zero Carbon Grant discussed. A grant for some trees were discussed and heat source pump for a public building.

County Councillor: GCP updates. A1307 brown route approved. A series of meetings being arranged. PC asked to attend as the projects are moving forward now.

LHI submission deadline is in place for the submission: 27/09/20.

Cllr Batchelor will chase up the access line with Highways as the PC has paid for it.

6. **Matters arising from the minutes**
 - a) **Ditch at rear of Balsham Buildings:** The Clerk will contact Hills to transfer the deed to the resident's association. There is concern that the drain runs all the time into the ditch and it should only run when the underground tank is full.
 - b) **Pond at Hunters Moon:** An email was received from SCDC planning but the answer didn't cover the question of why the developers have been allowed to relocate the pond. Geoff Harvey will chase up another response form.
 - c) **Update on information from Diocese regarding Church Institute lease:** The PC has written a letter to the Diocese.
7. **Covid-19 support in the Parish**
 - a) **Foodbank report:** The last food deliveries were made on 2nd July. The PC will organise a credit scheme at the Post Office and bank transfers until the funds from residents and the grants are used.
8. **Planning:**
 - a) **For Discussion:**
Site address: 64 High Street Balsham Reference: 20/02678/HFUL
Proposal: Proposed single storey porch to the principle elevation, a single storey side extension and a single storey rear extension.
Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/02678/HFUL>
PC Decision: Approve

Site address: Home Dairy 107 High Street Balsham

Reference: S/0460/17/COND16

Proposal: Condition 16 - Renewable energy

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/0460/17/COND16>

PC Decision: Approve

Site address: Granary And Cart Lodges Worsted Lodge London Road Old A11

Reference: S/0783/19/COND5

Proposal: Condition 5 - Precise details

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/0783/19/COND5>

PC Decision: Approve

Site address: 16 Princes Close Balsham

Proposal: Prior approval for a single storey rear extension

Reference: 20/02625/PRI01A

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/02625/PRI01A>

PC Decision: No recommendation. Concern about the window overlooking the neighbours property.

Site address: 13 West Wrattling Road Balsham CB21 4DX

Reference: 20/01912/LBC

Proposal: Insertion of new door to rear elevation and installation of canopy above, alterations to side lean-to entrance including reduction of size of fixed glazing and new steps, replacement rooflight and installation of metal gates to driveway entrance.

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/01912/LBC>

PC Decision: Approve

Site address: Land South Of Worsted Lodge London Road Old A11

Reference: 20/02691/CTY

Proposal: Extension to existing waste transfer facility, used for the recycling and processing of inert construction materials to include concrete roadways, concrete pads, a wash facility, ancillary landscaping together with revised screen bunding, workshop building (Retrospective) and HGV parking area (Retrospective)

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/02691/CTY>

PC Decision: No recommendation.

b) Decisions:

Site address: 4 Queens Close Balsham

Proposal: Loft conversion and dormer extension

SCDC: Approved application

9. Allotment update:

a) Response from allotment inspection letters: Tracy Coston and Debbie Paton carried out an allotment inspection and letters were sent out following the inspection.

Allotment bonfires: There aren't any formal restrictions, but guidance is given out.

b) Allotment waiting list: The waiting list is held and further allotments are not made from the allotment field as there are enough allotments to manage and a natural turnover.

10. Recreation Ground/Pavilion

a) Conifer hedge cutting: The Clerk will contact Alex Talbot and ask for another date out of the school holidays if possible. The PC agreed to look at ways to increase the height of the fence.

b) Opening the pavilion to Cricket: The Clerk is agreeing a risk assessment for the Cricket Club to hold two cricket matches.

c) Plans for new play equipment: Quotes for equipment for a new playground are being organised.

d) Pedestrian gate onto the Recreation Ground: The PC have agreed to ask Jackson Fencing about making the pedestrian gate quieter that goes into the recreation ground.

11. Highway Matters:

a) Highway Issues:

b) Double yellow lines on corner of West Wratting Road/High Street: Clerk to chase up with Highways.

c) Parking sign on Green for school parking: Clerk to chase up with Highways.

d) Water on West Wratting Road: Highways have emailed back and are contacting the Diocese.

e) Access line at the Old Butchers Café: The access line will be chased up with Highways.

12. Correspondence:

a) Speedwatch: Laura Cook has coordinated speedwatch for 12 years and would like someone to take over the coordination. The PC will ask if anyone is interested.

13. Finance:- Receipts and payments up to 15/07/2020 and any invoices/receipts received up until 20/7/20 will be considered at the meeting.

a)

Receipts July 2020		
Foodbank donations		£ 300.00
Football Club rent (2019)		£ 435.00
Total Receipts July 2020		£ 735.00
Payments July 2020		
T Coston Salary	£ 1,018.55 Exp £ 145.98 Pension £ 56.02	£ 1,062.92
M McCall (Gross £)	17 hours £2.70 ex	£ 163.20
S Housden (Gross £)	£ 154.00	£ 154.00
C Denny		£ 70.00
A J King		£ 1,134.00
Foodbank expenses		£ 1,054.39
Total Payments		£ 3,667.31

Bank Balances as at 15/07/2020

<i>Community A/C:</i>	£	2,970.27
<i>H.I. Account:</i>	£	28,557.65
<i>3 month notice account (Lloyds)</i>	£	42,490.67
Total	£	74,018.59

b) Approval of Annual Governance and Accountability Return 2019/20: The PC approved the Annual Governance and Accountability Return.

14. Area Report:

- a) Spraying at the recreation ground: The PC approved the spraying of the recreation ground.
- b) Church Institute: The PC were pleased to hear that the Church Institute have received a SCDC Community Chest grant of £ 1,000 for a memorial bench.

15. Date of Next Meeting: Parish Meeting will be held on 21st September, 2020 at 7.30 pm Remote meeting via Zoom.

Meeting finished at 9.05 pm

Signed

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Date

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