

Balsham Parish Council
 Minutes of the Parish Council Meeting held on
 Monday 15th February, 2021
 Remote meeting via Zoom at 7.30 p.m.

Present: A West, J Kiddy, G Fiddy, D Paton, M Shaheer, H Ford, P Anderson, K Reyes and S Thurgood.

Public: 3

Also in attendance: Cllr Henry Batchelor, Geoff Harvey

Clerk: Tracy Coston

Action

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| 1. | Apologies for absence: Helen Ford | |
| 2. | Councillors are required to review the agenda, and to declare any pecuniary interest in any item: None | |
| 3. | Public Participation (15 mins): Dropped kerbs: Richard Pargeter discussed issues with the lack of dropped kerbs at Samworth Close and Dairy Way. The Clerk will make some enquiries to the planning department. <u>Pavilion plastic green protection:</u> The whole of the area outside the pavilion needs to be covered in grass matting. The Clerk will check to see how much of the grassmatting is covered in dirt. <u>Playground:</u> The new equipment is looking good. | |
| 4. | Minutes of the Parish Council Meeting held on 18th January, 2021: The previously circulated minutes were approved and signed by the Chair (remotely). | |
| 5. | Report from District and County Councillor: County Councillor: Covid vaccinations is going really well and anyone that in 70 years old and over needs to book. Local elections are going to take place for County, Combined Authority and the Police and Crime Commissioner. Postal votes will be available. Budgets are being discussed and the County Council element will increase by 3.99%. District Councillor: Biodiversity plans have been accepted and worked on by the District Councillor. Horseshoe Close Barrier: Henry Batchelor will chase up Highways. Fox Road street light: The light hasn't been replaced as it needs a new pole. | |
| 6. | Matters arising from the minutes a) Ditch at rear of Balsham Buildings: Documents have been received from Hills but they are not correct and the Clerk has asked for the information to be changed asap and resent to the PC. b) Pond at Hunters Moon: The pond is being filled in and the pond may or may not be relocated. c) Discussions with Balsham PCC concerning the Church Institute: | TC |

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| | <p>The PC had a Working Party meeting this week to make initial discussions to discuss the lease.</p> <p>d) Work to the bus shelter: Work has been completed.</p> <p>e) Report about Community Orchard: Melissa Tabecki has arranged a zoom meeting for the volunteers and herself and make plans.</p> <p>f) Rosie Green Wood update: If the contractor removes the grass after cutting it will cost £ 450.00. The PC did not approve the cost. A meeting will be set up with the Wildlife Trust when meetings are allowed in person.</p> <p>g) Overhanging trees in the Parish: James Kiddy to send a list in the PC.</p> | <p>JK</p> |
| <p>7.</p> | <p>Covid-19 support in the Parish</p> <p>a) Foodbank report: The PC has still not gifted the £ 200.00 from the emergency fund to anyone in need. The Clerk will speak to the families who were supported by the foodbank to see how they are coping.</p> | <p>TC</p> |
| <p>8.</p> | <p>Planning:</p> <p>a) For Discussion:</p> <p>Proposal: An extension at ground floor level to provide a larger Entrance Lobby / Porch, and a Ground Floor WC Site address: 6 Plumian Way Balsham CB21 4EG Reference: 21/00077/HFUL PC Decision: Approve</p> <p>Proposal: Replacement of attached vehicular gate with a fence and pedestrian gate as part of works to relocate existing vehicular access Site address: 1-3 West Wratting Road Balsham CB21 4DX Reference: 20/04837/LBC PC Decision: Approve</p> <p>Proposal: Barn conversion and new two bay garage Site address: Worsted Lodge London Road Old A11 Babraham Reference: 20/05297/LBC - 20/05296/FUL PC Decision: Approve</p> <p>b) Decisions: None</p> <p>c) Tree applications:</p> <p>Proposal: Mature Beech - removal of lower branches over graves and to prevent further leaning of the tree. Site address: Cemetery Holy Trinity Church Church Lane Reference: 21/0077/TTCA Public Access link: PC Decision: Approve.</p> <p>Proposal: T1(in blue on sketch map), Ash tree- Remove lowest branch going towards garage and crown lift to 3.5 meters T2(in red on sketch map), Lime tree- Remove as too large for the environment, replace with small native tree which is more in keeping</p> | |

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| | <p>with the environment. Site address: 4 Nine Chimneys Lane Balsham CB21 4ES Reference: 21/0046/TTCA PC Decision: Approve</p> <p>Proposal: T2 Yew and lilac to side back and lift crown to clear school lane by 5m to allow the buses to pull in. (This application is related to TPO application 21/0095/TTPO) Site address: 13 West Wrating Road Balsham CB21 4DX Reference: 21/0090/TTCA PC Decision: Approve</p> | |
| 9. | <p>Allotment update: <u>Ditch</u>: The ditch running alongside the allotments and a property in Woodhall Lane will be cleared out but the PC need to determine ownership of the hedge.</p> | |
| 10 | <p>Recreation Ground/Pavilion a) New play area: The new play should be finished at the end of this week or next week. The playground will be inspected before it is opened by The Play Inspection Company. b) Fence at play area: The fence has been completed and the PC and neighbours are really pleased with it. c) Electricity at pavilion: A new meter is being fitted and then the Clerk will be able to sort out the electricity bills with Opus Energy.</p> | TC |
| 11 | <p>Highway Matters: a) Highway Issues: b) Double yellow lines on corner of West Wrating Road/High Street: Clerk and Henry Batchelor to chase up for a response from CCC Highways. c) Parking sign on Green for school parking: Chase up. PC to fund the sign. d) Water on West Wrating Road: The issue has been reported online and to Highways. Signs reporting that it was dangerous were put out by Highways. Clerk to chase up with CCC Highways. e) MVAS Sign: Laura Cook and Debbie Paton looked at locations and emailed details to Mike McCall. Some sites need the vegetation cutting back. The brackets need to be put up and the locations decided. f) Sweeping of School Lane: The buses only use the first part of the lane. School Lane is a walk through to the school. Clerk to contact Highways about sweeping the lane and clearing the mud and debris.</p> | <p>TC/HB</p> <p>TC</p> <p>TC</p> <p>TC</p> <p>TC</p> |
| 12 | <p>Correspondence: a) Dropped kerbs in Dairy Way and Samworth Close: Dairy Way there is no link to the dropped kerbs and the user would have to use the road as well as the pavement. Clerk to ask for the disabled access statement for Dairy Way as it is not adopted. Samworth Close: The user would have to use the main road and the dropped kerb at Queens Close. Clerk to find out if the road is adopted</p> | <p>TC</p> <p>TC</p> |

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| | and if not ask planning at SCDC. | |
| 13 | Finance:- Receipts and payments up to 11/02/2021 and any invoices/receipts received up until 15/02/2021 will be considered at the meeting | |
| | Receipts February 2021 | |
| | Cambridge Community Fund (Wind Farm Grant) | £ 10,000.00 |
| | Total | £ 10,000.00 |
| | Payments February 2021 | |
| | T Coston Salary £ 1,018.55 Exp £ 135.40 Pension £ 56.02 | £ 1,050.34 |
| | M McCall (Gross £) 18 hours £28.70 ex | £ 201.50 |
| | S Housden (Gross £) £ 154.00 | £ 154.00 |
| | Foodbank | £ 13.12 |
| | Opus Energy | £ 208.54 |
| | Handy Heroes | £ 604.80 |
| | Cambridge Fencing Company | £ 5,858.00 |
| | Total payments | £ 8,090.30 |
| | Bank Balances as at 11/02/2021 | |
| | Community A/C: £ 18,354.92 | |
| | H.I. Account: £ 195,092.35 | |
| | 3 month notice account (Lloyds £ 42,490.67 | |
| | Total £ 255,937.94 | |
| 14 | Area Report: None | |
| 15 | Date of Next Meeting: Parish Meeting will be held on 15th March, 2021 at 7.30 pm Remote meeting via Zoom. | |

The meeting finished at 9.30 pm

Signed

Date:

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Action List

| Action | Person to act | Completed |
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| Chase Hills for correct documents for the ditch | TC | |
| Foodbank: Contact families | TC | |
| Contact Opus Energy when new meter fitted | TC | |
| Double yellow lines – chase CCC | TC/HB | ✓ |
| Parking sign on the Green | TC | |
| Water on West Wratting Road | TC | |
| MVAS Sign | TC | |
| Sweeping of School Lane | TC | |
| Dropped kerbs in Diary Close/Samworth Close | TC | |