

**Balsham Parish Council**  
Minutes of the Parish Council Meeting held on  
Monday 19<sup>th</sup> October, 2020  
Remote meeting via Zoom at 7.30 p.m.

**Present:** A West, G Fiddy, D Paton, M Shaheer, H Ford, P Anderson, K Reyes.

**Public:** 2

**Also in attendance:** Cllrs Henry Batchelor, Geoff Harvey

**Clerk:** Tracy Coston

1. **Apologies for absence:** J Kiddy and S Thurgood
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):** None
4. **Minutes of the Parish Council Meeting held on 21<sup>st</sup> September, 2020:** The previously circulated minutes were approved and signed (remotely) by the Chair.
5. **Report from District and County Councillor:**

**County Councillor:** GCP Consultation dates have changed from 19<sup>th</sup> October and it is a consultation of the off road routes of the Park and Ride at Babraham.  
Stagecoach is increasing the bus frequency of the No 13 to every 10 minutes in rush hour from Linton to Cambridge.  
Nicola Burdon Highways Officer is moving roles in December.

**District Councillor:**  
SCDC and CCC are advertising a scheme for solar together a group purchase scheme for private houses and there should be another round next year.
6. **Matters arising from the minutes**
  - a) **Ditch at rear of Balsham Buildings:** An email has been received from Hills confirming that the management company will maintain the ditch.
  - b) **Pond at Hunters Moon:** Geoff Harvey is in contact with Planning and CCC flooding officer regarding the pond.
  - c) **Discussions with Balsham PCC concerning the Church Institute:** The PCC has replied to the Diocese stating that they don't agree that they have the responsibility.
  - d) **Call for site consultation timeline:** SCDC has confirmed that there isn't a timeline. The full list of sites have been published for information only. About 12 months away from seeing a more accurate list. An email has been sent to Parish Councillors with more information.
  - e) **Quote for work to the bus shelter:** The PC approved the quote of £ 570 from Heroes Maintenance to repair the bus shelters.
  - f) **Report about Community Orchard:** Melissa Tabecki explained to the PC that some of the trees needs taking out as they have died. The trees could be replaced if there are enough volunteers or the holes filled. A press for juicing would be good for the village. The PC will support the orchard. There is £ 3,672.96 S106 money for the Community Orchard.  
Melissa Tabecki will put a call out for volunteers and make a list of expenditure.
  - g) **Rosie Green Wood update:** Steve Thurgood and James Kiddy will be asked to update at the next meeting. It was reported that both the pedestrian gates need repairing.
  - h) **Overhanging trees in the Parish:** Parish Councillors to compile a list.
  - i) **Willow tree in Hatters:** It has been agreed to pollard the tree and the PC will pay for half

the cost of the work.

## 7. Covid-19 support in the Parish

**a) Foodbank report:** The foodbank will continue for another two weeks and then the finances will be used up. The families that have been supported have been given details of Reach.

**b) Applying for grants:** The PC agreed to apply for the £ 200.00 grant for emergency Covid aid for Parishioners who are suffering financially because of Covid.

## 8. Planning:

### a) For Discussion:

Local Planning Authority: South Cambridgeshire District Council

Proposal: Erection of one detached house with separate garage - resubmission of S/0269/20/FL

Site address: Land West Of 10 Cambridge Road Balsham Cambridge

Reference: 20/03037/FUL

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/03037/FUL>

**PC Decision:** Approve

Local Planning Authority: South Cambridgeshire District Council

Proposal: Erection of a 2.55 metre wooden high fence x 60 m length fence on one side of the play area.

Site address: Balsham Recreation Ground Church Lane Balsham

Reference: 20/03967/FUL

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/20/03967/FUL>

**PC Decision:** Approve

### b) Decisions:

Proposal: Removal of existing conservatory and refurbishment of new conservatory.

Site address: 110 High Street Balsham CB21 4EP

Reference: 20/03371/HFUL

Approved by SCDC

## 9. Allotment update:

**a) Allotment rents:** All rents have been received. All plots have been rented out and there are five people on the waiting list.

## 10. Recreation Ground/Pavilion

**a) New play area:** The play area has been ordered from Kompan and an invoice has been received for 40% to be paid at the end of November and will start manufacturing when the planning permission is approved.

**b) Agree quotes for 2.55m fence:** The Parish Council has received two quotes for the fencing and agreed that because of the difference in price. Clerk to ask the fencing contractors if protection is needed on the posts. It was agreed to use wooden posts and not change to metal posts for the fence.

## 11. Highway Matters:

### a) Highway Issues:

**b) Double yellow lines on corner of West Wratting Road/High Street:** Clerk to chase up to see the next step after advertising the double yellow lines.

**c) Parking sign on Green for school parking:** The PC agreed that it had to be visible from all directions. A drawing and wording to be approved with Highways.

**d) Water on West Wrattling Road:** Clerk to ask Nicola Burdon if anything has moved on with the issues.

**e) Delivery of MVAS Sign:** The sign will be delivered on Wednesday.

**f) Speedwatch organiser:** Laura Cook is standing down as the speedwatch organiser. The PC will advertise for a new volunteer to take over organising the speedwatch group. The speeds are reported back to the police.

**g) Countdown speed limit signs:** The PC discussed that the Cambridge to Balsham speed limit changes at the Hildersham crossroads and it needs to change earlier. Muhammad Shaheer to mark up a map to be sent to Highways.

## 12. Correspondence:

**a) Application for Street Trading Licence – The Teapod:** The PC did not have any objections to the Teapod trading on Saturday's from 1-6pm outside the Cafe and Sunday in the Black Bull Car Park.

**b) Bus campaign update:** Debbie Paton is campaigning to get a regular bus service in the village. A meeting to discuss the bus services with Cllr Geoff Harvey, Debbie Paton and Annie West has been arranged next week.

The lack of a regular bus service is a serious problem for people that cannot drive and do not own a car and college students. The bus issues should be tied in with the call for sites.

**c) S106 – Linton Road:** The developers have offered the open space/play area to be maintained by the PC. The PC unanimously agreed not to adopt the open space.

**d) Ditch:** The ditch next to 1 Cambridge Road needs to be dug out. Matthews Homes have offered to dig the ditch out as a kind gesture as it is not their responsibility. The Clerk will try and organise with Highways whilst the road is on a planned closure.

## 13. Finance:- Receipts and payments up to 13/10/2020 and any invoices/receipts received up until 19/10/2020 will be considered at the meeting.

a)

|                                 |  |                     |
|---------------------------------|--|---------------------|
| <b>Receipts October 2020</b>    |  |                     |
| SCDC Grasscutting reimbursement |  | £ 444.18            |
| Allotments                      |  | £ 787.50            |
| S106 money                      |  | £ 50,411.73         |
| S106 money                      |  | £ 122,484.18        |
| Precept                         |  | £ 24,200.00         |
| <b>Total Receipts</b>           |  | <b>£ 198,327.59</b> |
| <b>Payments October 2020</b>    |  |                     |
| T Coston Salary                 | £ 1,018.55 Exp £ 148.25<br>Pension £ 56.02 | £ 1,063.19          |
| M McCall (Gross £)              | 18 hours £2.70 ex                          | £ 175.50            |
| S Housden (Gross £)             | £ 154.00                                   | £ 154.00            |
| Opus Energy                     |  | £ 16.84             |
| CCC Street lighting             |  | £ 1,065.33          |
| Paperstone Stationery           |  | £ 62.98             |
| Foodbank expenses               |  | £ 984.38            |
| Point Contact                   |  | £ 61.74             |
| Opus Energy                     |  | £ 19.36             |
| SCDC Planning                   |  | £ 256.00            |
| A J King                        |  | £ 1,870.00          |
| Kleen Windows                   |  | £ 30.00             |
| The Royal British Legion        |  | £ 100.00            |
| <b>Total Payments</b>           |  | <b>£ 5,809.32</b>   |

**Bank Balances as at 13/10/2020**

|  |                     |
|--|---------------------|
| <i>Community A/C:</i>                  | £ 4,428.65          |
| <i>H.I. Account:</i>                   | £ 247,892.35        |
| <i>3 month notice account (Lloyds)</i> | £ 42,490.67         |
| <b>Total</b>                           | <b>£ 294,811.67</b> |

**b) S106 money for Church Institute/Scout Hut:** The PC agreed to hold onto the funding until more information was known about the Church Institute and the Diocese's plans.

**c) Bank Reconciliation and Budget:** The PC approved the bank reconciliation and budget for 2020/21.

**14. Area Report:**

- a) **Bridge from allotment area into the field:** The Clerk has reported to Highways.
- b) **New bench:** The PC has agreed to purchase a new bench for the village to say thank you for everyone's help in the village during Covid.

**15. Date of Next Meeting: Parish Meeting will be held on 16<sup>th</sup> November 2020 at 7.30 pm Remote meeting via Zoom.**

Meeting finished at 9.40 pm

Signed

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Date

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