

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Monday 28th June, 2021
Balsham Pavilion,

Present: A West, H Ford, P Anderson, K Reyes, M Shaheer and S Thurgood.

Public: 2

Also in attendance: Cllr Henry Batchelor, Cllr Geoff Harvey

Clerk: Tracy Coston

1. **Apologies for absence:** J Kiddy, G Fiddy and S Thurgood.
2. **Parish Council vacancy:** The vacancy has been advertised.
3. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item.**
4. **Public Participation (15 mins):** Nothing to report.
5. **Minutes of the Parish Council Meeting held on 28th April, 2021 and 27th May:** The previously circulated minutes from 28th April, 2021 and 27th May, 2021 were approved and signed by the Chair.
6. **Report from District and County Councillor:**

District Councillor: (Report circulated)
The closing date for the Zero Carbon grant in about a month's time.
The Local Plan is continuing and the call for sites are being narrowed down. The call for green sites has been interesting and hopefully there will be something in the Environment Bill.
Motion to the Council to write to the Pension Committee for the staff and how they were going to address climate change and a Pension's Review has been carried out and they are looking into investment into fossil fuels.

County Councillor:
LHI bids are opening in July for next financial year. The EU settlement scheme application closing in 2 days' time.
The Innovate and Cultivate fund is about to open shortly. The Parliamentary boundary review to be started shortly.
A1307 parishes are trying to arrange a meeting with the new Mayor to discuss his views on the A1307. Henry Batchelor will try and organise a joint Parish meeting.
It was reported that one of the average speed cameras on the A1307 has been installed in a field gateway.
Complaints were made about the road closure in the High Street, about the diversion signs being left when the road works were completed. Cllr Batchelor to feed back to Highways.
7. **Matters arising from the minutes:**
 - a) **Discussions with Balsham PCC concerning the Church Institute:** Discussions have been taking place for the PC to take over the ownership of the Church Institute, but this was refused by the Balsham PCC. A discussion took place about renewing the lease. Brian Down is looking into legal costs of renewing the lease via a different solicitor. A Parish meeting to be arranged when allowed to discuss with the residents.
 - b) **Report about Community Orchard:** Clerk to speak to Melissa Tabecki. The grass needs to be cut around the trees.

c) Rosie Green Wood update: Clerk to order the signs and check if the information board needs restoring.

Clerk to organise a meeting with the Wildlife Trust.

d) Overhanging trees in the Parish: Clerk to find out who is responsible for the trees on the corner of Linton Road on left before the junction.

e) Dropped kerbs in Dairy Way and Samworth Close: Samworth Close dropped kerbs will be completed when the junction changes are completed. Clerk to chase up about Dairy Way.

f) Tree on West Wickham Road: Highways have agreed to write to the owners about the tree requiring cutting back.

8. Planning:

a) For Discussion:

Proposal: Retrospective construction of a field shelter with storage space and composting toilet (Re-submission of 21/01077/FUL)

Site address: Clerks Meadow West Wrating Road Balsham

Reference: 21/02513/FUL

PC Decision: No objections

Proposal: Replacement of windows and doors

Site address: 60 High Street Balsham CB21 4EP

Reference: 21/01875/HFUL

PC Decision: Approve

Proposal: Single storey rear extension and front porch.

Site address: 33 Fox Road Balsham CB21 4EZ

Reference: 21/02081/HFUL

PC Decision: Approve

b) Decisions:

Proposal: Conversion of garage to study/ home office and construction of front entrance hall

Site address: 31 High Street Balsham Cambridge

Reference: 21/00754/HFUL

SCDC granted permission

Proposal: Erection of timber summer house in garden

Site address: 45 High Street Balsham CB21 4DJ

Reference: 21/01054/HFUL

SCDC granted permission

Proposal: Submission of details required by condition 2 (Environmental Management Plan), 3 (Badger Survey), 4 (Biodiversity), 5 (Visibility Splays), 6 (Traffic Management Plan), 7 (Environmental Assessment), 8 (Surface Water Drainage) of planning permission S/4527/18/PA

Site address: Barn At West Wickham Road Balsham Cambridge

Reference: S/4527/18/CONDA

SCDC granted permission

Proposal: Retrospective construction of toilets within the garden

Site address: The Bell 2 West Wickham Road Balsham
Reference: 21/00986/FUL
SCDC granted permission

Applications withdrawn:

Proposal: Construction of a field shelter with ancillary storage and ablution facilities

Site address: Clerks Meadow West Wrating Road Balsham
Reference: 21/01077/FUL

9. Allotment update:

a) Allotment inspection report: Debbie Paton and Tracy Coston carried out an inspection and regular inspections will take place to make sure that the allotments do not become overgrown and unfarmed as there is a long waiting list.

10. Recreation Ground/Pavilion

a) Electricity at pavilion: Opus Energy have credited the invoices in question and the electricity bills has reduced to the correct amount.

b) Adult gym equipment: Quotes to be obtained for the adult gym equipment.

11. Highway Matters:

a) Highway Issues:

b) Double yellow lines on corner of West Wrating Road/High Street: The Clerk has chased up the plan and an update about the installation of the lines.

c) Parking sign on Green for school parking: To be chased up.

d) MVAS Sign: The issues with the short battery life has been resolved by Mike McCall. Clerk to order additional brackets.

e) Speed watch: The PC are pleased that there are more volunteers and training is being organised.

12. Correspondence: All emailed.

- 13. Finance:-** Receipts and payments up to 18/06/21 and any invoices/receipts received up until 30/06/2021 will be considered at the meeting.

a)

Payments May 2021		
T Coston Salary	£ 1,018.55 Exp £ 188.55 Pension £ 56.02	£ 1,081.44
M McCall (Gross £)	21 hours 2.70	£ 201.60
S Housden (Gross £)	£ 154.00	£ 154.00
Haven Power		£ 115.69
Screwfix		£ 60.32
E Hardware		£ 35.85
Point Contact Hygiene		£ 270.83
Balsham Church Institute		£ 87.60
Haven Power		£ 149.94
Kleen Windows		£ 30.00
Amazon		£ 15.99
Microsoft 365		£ 113.76
Chris Hall		£ 205.00
Tree Surgery Services		£ 375.00
Total Payments May 2021		£ 2,897.02
Payments June 2021		
T Coston Salary	£ 1,018.55 Exp £ 184.52 Pension £ 56.02	£ 1,100.06
M McCall (Gross £)	20 hours 2.70	£ 194.70
S Housden (Gross £)	£ 154.00	£ 154.00
Kleen Windows		£ 30.00
RS Components		£ 127.90
Environment Agency		£ 23.56
HMRC		£ 980.85
Cambridge Water		£ 78.91
Cambridge Water		£ 58.59
Pest Control Services		£ 60.00
Zoom		£ 14.39
A J King		£ 1,023.00
Age Concern		£ 900.00
Total payments		£ 3,845.96

Bank Balances as at 23/06/2021

Community A/C:	£ 12,589.64
H.I. Account:	£ 169,404.52
3 month notice account (Lloyds)	£ 42,490.67
Total	£ 224,484.83

b) Age Concern: The Community Warden is only supporting one person from Balsham at present. The PC agreed to continue to pay towards the scheme for this year but they will assess again later in the year if the numbers do not increase significantly. Clerk to advertise Age Concern's services on the noticeboard and social media.

14. Area Report:

a) Abandoned car in Nine Chimneys Lane: The Clerk has contacted the police and SCDC to organise for the car to be removed. The police cannot help with the removal and SCDC are not allowed to access information about ownership of the vehicle and have agreed to arrange for the car to be removed but it is a long process.

b) LHI scheme: The PC will discuss at the next meeting but suggested countdown signs for speed limits.

d) Broadband speed: Muhammad Shaheer agreed to look into broadband speeds in the village and fibre optic provision.

15. Date of Next Meeting: Parish Council Meeting will be held on 19th July, 2021 at 7.30 pm in Balsham Pavilion.

Meeting closed 9.10 pm

Signed

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Dated

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