

BALSHAM PARISH COUNCIL
The Parish Council Meeting will be held on
Monday, 24th January, 2022 at 7.30pm
in Balsham Pavilion (Green Room)

Present: A West, J Kiddy, S Thurgood, K Reyes, S Wilcox, H Ford and Paul Anderson

Public: 5

Also in attendance: Geoff Harvey

Clerk: Tracy Coston

1. **Apologies for absence:** The PC agreed for Gordon Fiddy to take an authorised absence from the PC due to health reasons.
2. **One-minute silence as a mark of respect for Muhammad Shaheer:** Annie West read a tribute to Muhammad Shaheer and as a mark of respect the PC and public held a minute's silence.
3. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** James Kiddy declared a preductal interest in the planning application 21/05024/PRIOR.
4. **Public Participation (15 mins):**

The public asked the PC if they were organising an event for the platinum jubilee over the weekend of 3-5 June. The PC agreed to put an advert in the magazine to see if any volunteers will come forward or if residents have already organised their own events. The PC agreed to plant a tree, possibly a Lime tree in a location to be agreed. The Map Project are looking into replacing the map on the Green and the PC agreed to pay to replace the map if they produced quotes. It was also suggested that the Prince Memorial is lit up. James Kiddy agreed to investigate where the electricity can be connected to.
5. **Minutes of the Parish Council Meeting held on 15th November, 2021:** The previously circulated minutes were approved and signed by the Chair.
6. **Report from District and County Councillor:**

The report was sent out to all Councillors.
The Community Chest fund SCDC is open for application for up to £ 2,000.
The CCC Innovate and cultivate fund is also open.
The 2nd Public consultation is open on the local plan.
Highways Officer has moved on and no dedicated Highways Officer for Balsham until mid-February. Dennis Maher is the line manager to be contacted in the meantime.
The PC reported that there were still issues with the water in West Wratting Road. Plans are being finalised to improve the Hildersham crossroads on the A1307.
CCC and SCDC are raising the maximum amount allowed in the Council tax.
7. **Matters arising from the minutes:**
 - a) **Report from meeting with Balsham PCC concerning the Church Institute:** The discussions are ongoing. A working party meeting has been arranged on 17th February at 7.30pm.
 - b) **Planting daffodils in the village:** The PC thanked the 9 volunteers for planting the daffodils. Clerk to remind the grasscutting contractors not to cut the daffodils.
 - d) **Overhanging hedges/trees in the village:** The Clerk has written to everyone and will check if the vegetation has been cut back.

e) War Memorial: Clerk to check about the permission required to clean and repair the war memorial.

f) Field End sign: The sign still hasn't been repaired. Clerk to chase.

g) Light in Plumian Way: The light has been reported but still not repaired.

h) Footpath in West Wratting Road: The footpath has been repaired, but not outside The Old Post Office, which is a trip hazard. Clerk to report to CCC Highways.

8. Planning:

a) For Discussion:

Proposal: Change of Use of Agricultural Building to 1 No. Dwellinghouse (Class C3), and for building operations reasonably necessary for the conversion

Site address: Mill Farm Buildings Linton Road Balsham

Reference: 21/05024/PRIOR

WITHDRAWN

Proposal: Conversion of existing annexe into 2no 2bed flats and associated works.

Site address: 46 High Street Balsham CB21 4EP Reference: 21/05251/FUL

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/21/05251/FUL>

PC Discussion: The planning condition is not mentioned in the planning application and the reasons are still all valid. The Parish Council would strongly object to the properties being split in ownership.

2. The planning applications for 44 High Street and 46 High Street do not match and the parking places are not in the same place. There are only 4 car parking spaces for a 5-bedroom house and two 2-bed flats, which will result in cars parking in the nearby streets or on the High Street.

3. The foul drains for No 46 High Street run under No 2 Nine Chimney's Lane and the owners have a covenant in place for this. This is not mentioned in the planning application and would cause maintenance issues as the properties of No 44 and 46 could have three different owners if they were all sold independently of each other.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Renovation of an existing Grade II Listed Building consisting of structural remedial work, replacement of ground floor timber joists, replacement to a section of the concrete ground floor, render repairs and layout alterations at first floor.

Site address: 44 High Street Balsham CB21 4EP

Reference: 22/00150/LBC

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/00150/LBC>

PC Discussion: The PC are concerned that works taking place without permission.

Comments to be passed onto SCDC planning.

b) Decisions:

9. Allotment update:

a) Allotment shed for community project: The PC agreed to pay for a 2nd hand shed for £ 50.00 to be used as a hub for all allotment holders and if any community group wants to use a spare part of the allotment.

10. Recreation Ground/Pavilion

a) Adult gym equipment: Steve Thurgood, Annie West and Helen Ford are going to meet to agree a location for the adult gym equipment.

b) Storage Heaters: The heaters in the Lower Club Room to be turned off to save electricity, other heaters will also be turned off when not required.

c) Pavilion tables and chairs/blinds/curtains/: The PC agreed to purchase new tables,

chair and blinds or curtains for the Green Room.

11. Highway Matters:

- a) **Double yellow lines on corner of West Wrattling Road/High Street:** The lines have been installed and it has improved the parking in the area.
- b) **Parking sign on Green for school parking:** Clerk to put the application into CCC Highways.
- c) **Parking letter from Cambridgeshire Police:** The letters have been used in Trinity Close and the parking has improved.
- d) **Movable speed sign computer:** Clerk to find out where the data is sent to by the speed watch group and Mike McCall.
- e) **LHI – countdown signs in village entrances:** The PC discussed whether to withdraw from the LHI or ask for an extension of time because Muhammad Shaheer was preparing the presentation for the LHI Panel. Clerk to speak to Joshua Rutherford at CCC.

12. Correspondence:

- a) **Balsham Feast:** The PC agreed to pay the £800.00 to the Feast Committee, which is on hold from the 2020 feast.
- b) **Telephone Box:** The books are damp. Steve Thurgood to have a look to see what needs doing. The PC will thank Joanna Sanders for looking after the telephone box.
- c) **Princes Close:** The PC didn't have any objections to SCDC selling off some of the garages to a neighbouring resident as long as the access to the allotments wasn't compromised.

13. Finance:- Receipts and payments up to 19/01/22 and any invoices/receipts received up until 24/01/22 will be considered at the meeting.

a)

Receipts (December)		
Allotments		£ 455.00
TOTAL receipts		£ 455.00
Payments (December)		
T Coston Salary	£ 1,018.55 Exp: 228.54 Pension £ 56.02	£ 1,144.08
M McCall (Gross £)	30 hours Ex £ 2.70	£ 290.70
S Housden (Gross £)	£ 154.00	£ 154.00
Cambridgeshire Pension		£ 980.85
HMRC (Tax & NI)		£ 432.56
PKF Littlejohn audit		£ 1,008.00
Cambridgeshire Acre		£ 57.00
Digital River		£ 23.88
Zoom		£ 28.78
Dropbox		£ 88.36
Suttons (Bulbs)		£ 100.91
A J King		£ 211.30
Saniclean		£ 180.00
Opus Energy		£ 342.35
Royal British Legion		£ 100.00
Cambridge Water		£ 163.31
Kleen Windows		£ 30.00
NextNorth		£ 288.00
Roger Scotland (Allotment grass)		£ 300.00
Point Contact		£ 105.11
Rialtas		£ 37.20
Total Payments December 2021		£ 6,066.38

Receipts January 2022)	
C H Schwind and Co	£ 180.00
Payments (January 2022)	
T Coston Salary £ 1,018.55 Exp: 133.25 Pension £ 56.02	£ 1148.79
M McCall (Gross £) 12.5 hours	£ 120.00
S Housden (Gross £) £ 154.00	£ 154.00
Drax Energy	£ 16.83
Vistaprint	£ 65.52
JRB Enterprises	£ 259.20
Point Contact	£ 50.54
Amazon	£ 16.99
Total Payments January 2022	£ 1,831.87

Bank Balances as at 19/01/22

<i>Community A/C:</i>	£ 4,581.04
<i>H.I. Account:</i>	£ 171,604.52
<i>3 month notice account (Lloyds)</i>	£ 42,490.67
Total	£ 218,676.23

b) Budget for 2022/23 and precept discussion: The PC discussed the budget and approved an increase in the Precept to £ 50,000. This is an increase of £2.23 or 3.46% to the Band D equivalent charge in 2021/22.

14. Area Report: Nothing to report

15. Date of Next Meeting: Parish Council Meeting will be held on 21st February, 2022 at 7.30 pm in Balsham Pavilion.

The meeting ended at 10.20 pm.

Signed

.....

Date

.....