

***BALSHAM PARISH COUNCIL***  
**The Annual Parish Council Meeting will be held on**  
**Monday 15<sup>th</sup> May, 2023 at 8 pm**  
**in Balsham Pavilion (Green Room)**

**AGENDA**

- 1. Election of Chair and Vice-Chair**
- 2. Signing of the Declaration of Office forms**
- 3. Apologies for absence:**
- 4. Councillors are required to review the agenda, and to declare any pecuniary interest in any item.**
- 5. Public Participation (15 mins):**
- 6. Minutes of the Parish Council Meeting held on 17<sup>th</sup> April, 2023:**
- 7. Report from District and County Councillor:**
- 8. Matters arising from the minutes:**
  - a) Illumination of the Prince Memorial
  - b) Cleaning of war memorial:
  - c) Footpath from Barton's Close to allotments/Woodhall Lane allotments
  - d) Rookery trees report
  - e) Telephone box refurbishment
  - f) Community orchard
  - g) Purchase of dog bin and post
  - h) Levering of the edges at the car park
- 9. Update on the Church Institute Lease**
- 10. Allocation of S106 funds**
- 11. Planning:**
  - a) For Discussion:**

Proposal: Change of Use of Agricultural Buildings to 3 No. Dwellinghouses (Use Class C3), and for building operations reasonably necessary for the conversion.  
Site address: Dotterell Hall Cambridge Road Balsham  
Reference: 23/01613/PRIOR  
Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01613/PRIOR>

Proposal: T1 - Sycamore, Prune back from neighbours drive by 3m and prune to clear GPO wires by 2m.  
Site address: 86 High Street Balsham Cambridgeshire  
Reference: 23/0438/TTCA  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/0438/TTCA>

Proposal: Horse chestnut 1 (T1) - crown lift to first true branch at 4.5m, reduce limb over neighbours property back to previous pruning point (2m lateral reduction of limb) - tree is causing excessive shading to rear of property

Horse chestnut 2 (T2) - crown lift to 3m

Sycamore - remove tree to near ground level - poor form, suppressed growth affected by large adjacent horse chestnut (T1), tree is growing with a significant lean over adjacent garden/shed.

Site address: 16 Dairy Way Balsham Cambridgeshire

Reference: 23/0411/TTPO

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/0411/TTPO>

Proposal: Second storey on part of existing house to create two bedrooms.

Site address: 64 West Wickham Road Balsham Cambridgeshire

Reference: 23/01350/HFUL

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/23/01350/HFUL>

**b) Decisions:**

Description: S73 application to vary condition 2 (Approved plans) and remove condition 8 (Boundary Treatment) of planning permission S/4176/19/VC (Variation and removal of conditions 2 (Approved plans), 3 (Materials), 4 (Traffic Management), 6 (Access), 14 (Contamination), 15 (Surface Water and foul water drainage) and 16 (Written scheme of investigation) pursuant to planning permission S/4477/17/FL) to allow for a 1.5m high brick wall on the front boundary and to include details of other boundary treatment.

Address: 97 High Street Balsham Cambridgeshire

Reference: 23/00484/S73

**12. Allotment update:**

**13. Recreation Ground/Pavilion**

- a) Adult gym equipment – Path to the gym equipment

**14. Highway Matters:**

- a) 20 is plenty campaign
- b) Resurfacing of roads in Balsham

**15. Correspondence:**

**16. Finance:-** Receipts and payments up to 11/05/23 and any invoices/receipts received up until 15/05/23 will be considered at the meeting.

a)

<b>Receipts (May)</b>		
Allotments		£ 15.00
<b>Total Receipts</b>		<b>£ 15.00</b>
<b>Payments (May)</b>		
T Coston Salary	£ 1,018.55 Exp: £ 232.50 Pension £ 56.02	£ 1,156.73
M McCall (Gross £ )	£ 228.00 Ex £ 2.70	£ 185.10
S Housden (Gross £)	£ 154.00	£ 154.00
Drax Energy		£ 9.30
Cambridgeshire Pensions		£ 268.90
British Gas Lite		£ 547.01
HMRC		£ 726.65
Environment Agency		£ 23.81
SCDC (Bin)		£ 722.80
Herts and Cambs		£ 804.00
Ely Diocese (War memorial)		£ 317.00
Balsham Institute (Electrics)		£ 2,382.87
Steve Thurgood (Petrol)		£ 35.00
<b>Total</b>		<b>£ 7,416.87</b>

**Bank Balances as at 11/05/23**

Community A/C:	£ 1,371.16
H.I. Account:	£ 147,286.91
3 month notice account (Lloyds)	£ 42,490.67
<b>Total</b>	<b>£ 191,148.74</b>

**17. Area Report:**

**18. Date of Next Meeting:** The next Parish Meeting will be held on 19<sup>th</sup> June, 2023 at 7.30 pm in Balsham Pavilion.

Signed (Clerk)



Date 11/05/23