

**BALSHAM PARISH COUNCIL**  
**The Parish Council Meeting will be held on**  
**Monday 17<sup>th</sup> November, 2025 at 7.30 pm**  
**in Balsham Pavilion (Green Room)**

**AGENDA**

1. **Apologies for absence:**
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item.**
3. **Public Participation (15 mins):**
4. **Minutes of the Parish Council Meeting held on 20<sup>th</sup> October, 2025:**
5. **Report from District and County Councillor:**
6. **Matters arising from the minutes:**
  - a) Refurbishment of the old map board cases on Mays Ave Green and Rosie Green Wood
  - b) Trimming of the cherry trees in the High Street:
7. **Solar Farm**
  - a) Approval/changes to the Terms of Reference to the Kingsway Alliance of Parish Councils.
  - b) Updates from Kingsway Solar Farm action group
8. **Planning:**
  - a) **For Discussion:**

Proposal: Sycamore - reduce height and spread by 3 -3.5m back to previous pruning points and crown raise by up to 2m to 4m high.  
Reason - Management of excessive regrowth from previous reduction works  
Site address: 1 Church Lane Balsham Cambridgeshire  
Reference: 25/1173/TTPO  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1173/TTPO>

Proposal: T1 Robinia - Fell and grind stump  
T2 Yew - Crown lift to 3m over drive T3 Lawsons Cypress x3 - Crown lift to 3m over drive T4 Yew - Crown lift to 3m over drive T6 Ash 90% dead - Fell  
T28 Sycamore - Sever ivy at base, remove suckers T32 Sycamore - Sever ivy, reduce roadside stems to 2.5m T33 Sycamore - Coppice at 2.5m  
T34 Field Maple - Severed ivy, Prune to clear cables and pole T47 Box - Coppice at 1m  
T49 Sycamore - 6m from road bank - Remove suckers & sever ivy T64 Yew - Crown lift to 3.5m over drive T65 Holm - reduce limb over drive by crown thinning 20% - Crown reduce by 2-3m & crown lift to 3.5m. T66 Beech - Fell  
T67 Beech - Sever ivy, remove epicormic growth T69 Whitebeam 70% dead - Fell  
T78 Portugal Laurel - Remove low branch T84 Hawthorn - Prune from drive to give 1m clearance T85 Portugal Laurel - Trim canopy from drive.  
Site address: 19 West Wrating Road Balsham Cambridgeshire  
Reference: 25/1134/TTPO  
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1134/TTPO>

Proposal: T10 Ash - Fell

T14 Sycamore Crown lift to 4m T15 Young seedlings (Ash and Sycamore) - Fell & treat  
T16 Goat Willow (Sallow) - Crown lift to 3m Clear garage roof by 1m minimum.

T17 Sycamore - Low crown within 0.5m of garage roof T18 Lime - Remove ivy, remove  
suckers T19 Beech Crown thin 30%, Crown reduce by up to 4m Crown lift to 2m

T24 Goat Willow - Pollard at 2.5m T25 Sycamore - Fell T54 Ash - Wounds on lower  
stem and at 4m - Coppice at 1.3m.

Site address: 19 West Wratting Road Balsham Cambridgeshire

Reference: 25/1178/TTCA

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1178/TTCA>

Proposal: T1. Ceanothus. Oversized for location. Fell and remove

T2. Conifer. Oversized for location. Fell and remove

T3. Conifer. Oversized for location. Fell and remove

As a part of garden / fencing renewal plans the above trees plan to be removed with  
subsequent replanting. Although over 75mm DBH the trees are no more than 10ft high.

Site address: 58A High Street Balsham Cambridgeshire

Reference: 25/1188/TTCA

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1188/TTCA>

Proposal: Access A - Fox Road Works Description.

Remove T4 decaying Ash with Ivy dominating the entire trunk, the tree is in a poor  
condition and leaning over. (Photo Provided)

Remove within the Orange area outlined on the attached plan a group of mixed common  
native broadleaf trees consisting of Ash, Prunus and dead Elm. Within this area there are  
a number of storm damaged, dead, dying and dangerous trees also to be removed.

Access B - High Street Balsham works Description

Remove within the Orange area blanket cover of Elder and Brambles, suckers of small  
mixed common trees. (Photo Provided)

Remove cluster of Prunus Trees. (Photo Provided)

Site address: Land To The North Of High Street Balsham Cambridgeshire

Reference: 25/1254/TTPO

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1254/TTPO>

Proposal: Access B - High Street Balsham works Description

Remove T1-2 as shown on the attached photos. The Two Conifer trees have recently been  
trimmed back as they were touching the electricity cables. The local Parish council have  
also welcomed the removal of these trees. (Photo Provided)

T-3 Ash, Uplift to 6m to allow access for machinery.

Site address: Street Record Fox Road Balsham

Reference: 25/1255/TTCA

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1255/TTCA>

Proposal: 4 large and mature horse chestnut trees to be reduced in height by at least 5m  
and in spread by about 3m on each side.

Site address: 11 Linton Road Balsham Cambridgeshire

Reference: 25/1263/TTPO

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1263/TTPO>

**b) Decisions**

APPROVED: Red Horse Chestnut - C1 - Pollard to 5m from ground level, crown is dying and the tree is in decline.

Site address: 95 High Street Balsham Cambridgeshire Reference: 25/0868/TTCA

**Granted permission by SCDC**

Proposal: Conversion of existing granary, cart-lodges, and shelter sheds into a two-storey self build dwelling.

Site address: Worsted Lodge Farm London Road Old A11 Babraham

Reference: 25/03417/LBC / 25/031416/FUL

**9. Allotment update**

- a) Update on vacant allotments
- b) Removal of bamboo
- c) Community Orchard update
- d) Allotment improvement grant
- e) Cutting of allotment paths/community orchard/hedges

**10. Recreation Ground/Pavilion**

- a) Solar panel installation completed / change of electricity supplier
- b) Emptying of grass containers
- c) Cutting back/removing the leylandii hedge at Balsham Recreation Ground.  
options for replacing the fence and hedge.

**11. Highway Matters:**

**12. Correspondence:**

- 13. Finance:-** Receipts and payments up to 13/11/25 and any invoices/receipts received up until 17/11/25 will be considered at the meeting.

a)

|                              |                                                                       |                    |
|------------------------------|-----------------------------------------------------------------------|--------------------|
| <b>Receipts</b>              |                                                                       |                    |
| Allotment rents              | Rent                                                                  | £ 400.00           |
| <b>Total Receipts</b>        |                                                                       | <b>£ 400.00</b>    |
| <b>Payments (November)</b>   |                                                                       |                    |
| T Coston Salary (November)   | £ 1,512.55(Gross)<br>Tax/Ni £ 130.16<br>Exp: £ 159.13 Pension £ 83.19 | £ 1,458.33         |
| M McCall                     | £ 337.50 (Gross) £ 67.40 (Tax)<br>£ 15.00 (Ex)                        | £ 285.10           |
| S Housden                    | Cleaner – Gross                                                       | £ 210.00           |
| Age UK                       | Community Warden Scheme                                               | £ 1,035.00         |
| Dropbox                      | Computer backup                                                       | £ 30.81            |
| PKF                          | External audit                                                        | £ 426.00           |
| Kleen Windows                | Bus shelter cleaning                                                  | £ 60.00            |
| Herts and Cambs              | Grasscutting 4083/4095                                                | £ 996.00           |
| EE                           | Pavilion router                                                       | £ 27.00            |
| Saffron Security             | Key fobs for pavilion                                                 | £ 72.00            |
| British Gas                  | Pavilion electricity                                                  | £ 49.01            |
| Cambridgeshire Pensions      | Clerk's pension                                                       | £ 382.67           |
| Point Contact Hygenesis      | Pavilion cleaning products                                            | £ 320.27           |
| Mr Collins                   | Pat testing pavilion equipment                                        | £ 75.00            |
| Jennie Tipler                | Engraving                                                             | £ 15.00            |
| Environment Agency           | Recreation Ground                                                     | £ 24.17            |
| The Royal British Legion     | Poppy Wreath & donation                                               | £ 100.00           |
| Amazon                       | Bin liners for Rosie Green Wood                                       | £ 35.96            |
| Herts and Cambs              | Grasscutting 4111                                                     | £ 246.00           |
| P & C Electrical Contractors | Pavilion emergency lights                                             | £ 270.00           |
| Solarbarn                    | Solar panels                                                          | £ 17,362.80        |
| <b>TOTAL</b>                 |                                                                       | <b>£ 23,481.12</b> |

**Bank Balances as at 12/11/2025**

|                                 |                     |
|---------------------------------|---------------------|
| Community A/C:                  | £ 2,071.99          |
| H.I. Account:                   | £ 148,045.70        |
| 3 month notice account (Lloyds) | £ 43,871.51         |
| <b>Total</b>                    | <b>£ 193,989.20</b> |

**14. Area Report:**

- 15. Date of Next Meeting:** The next Parish Council meeting will take place at 7.30pm on 19<sup>th</sup> January, 2026 in Balsham Pavilion.

Signed (Clerk)

*T Coston*

Date 12/11/2025