

BALSHAM PARISH COUNCIL
The Parish Council meeting will be held on
Monday 21st September 2026 at 7.30 pm
in Balsham Pavilion (Green Room)

AGENDA

1. **Apologies for absence:**
2. **Councillors are required to review the agenda and declare any pecuniary interest in any item.**
3. **Public Participation (15 mins):**
4. **Minutes of the Parish Council meeting held on 13th July 2026.**
5. **Report from District and County Councillor:**
6. **Matters arising from the minutes:**
 - a) Refurbishment of the old map board cases at Rosie Green Wood
 - b) Pump track project survey
 - c) Progress of paving slabs around the map boards in the High Street
 - d) Parish Council vacancies
 - e) Housing needs survey discussion
 - f) Diversion of footpath in West Wratting Road
7. **Solar Farm**
 - a) Updates from the Kingsway Solar Farm action group
8. **Planning:**
 - a) **For Discussion:**

Proposal: T1 - Yew - Crown reduction by 3 metres.
Site address: 42 High Street, Balsham, Cambridgeshire
Reference: 26/0905/TTCA
Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/0905/TTCA>

Proposal: T1 - Horse chestnut. Oversized for location. Crown reduce by up to 3m to previous pruning points to leave the tree at approximately 9m in height. Crown raise by up to 2m to gain clearance over neighbouring property and driveway.
Site address: 18 Queens Close, Balsham, Cambridgeshire
Reference: 26/0851/TTPO
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/26/0851/TTPO>
 - b) **Decisions:**

Proposal: S73 to vary condition 2 (approved plans) of planning permission 25/00784/HFUL (demolition and replacement of existing annexe) for the addition of one window.
Site address: 19 Linton Road, Balsham Reference: 26/02384/S73 / 25/00785/LBC
Approved by SCDC.

Proposal: T1 - Old Acer/Maple - Fell

Reason: Has been heavily pollarded over the years and is showing signs of decay; recommend felling.

Site address: Albany, Bartons Close Reference: 26/0675/TTPO

Approved by SCDC.

9. Allotment update

- a) Update on vacant allotments
- b) Community Orchard update
- c) Complaint about allotment growth through a fence
- d) Allotment fence

10. Recreation Ground/Pavilion

- a) Consider quotes for the disabled toilet, ladies' toilet and kitchen sink
- b) Request for noticeboard for children's football

11. Highway Matters:

12. Correspondence:

- a) S.A.V.E. meeting at Great Abington update
- b) Telephone box upkeep
- c) Rookery trees

13. Finance: Receipts and payments up to 15/09/2026 and any invoices/receipts received up until 21/09/2026 will be considered at the meeting.

a)

Receipts		
Allotment rent		£ 560.00
TAC Cricket Club	Rent 2026	£ 1,300.00
Clarkson	Pavilion rent	£ 20.00
Balsham Outdoor Bowls	Pavilion rent	£ 445.00
Indoor Bowls	Pavilion rent	£ 160.00
Plant sale	Allotment	£ 10.00
Total Receipts		£ 2,495.00
Payments		
T Coston Salary (August)	£1,512.55 (Gross) Tax/Ni £129.96 Expenses: £132.74 Pension £83.19	£ 1,432.14
M McCall	£360.00 (Gross) £72.00 (Tax) £23.94 (Expenses)	£ 311.94
S Housden	Cleaner – Gross	£ 210.00
Santander	Bank charges	£ 9.98
Tracy Coston	Glasses for pavilion	£ 24.00
HMRC	Tax/Ni	£ 1,108.32
Jennie Tipler	Allotment expenses	£ 34.77
SCDC	Uncontested election expenses	£ 135.00
Kleen Windows	Bus shelter	£ 30.00
Rialtas Business	Accounts Software	£ 98.00
EE	Sim for pavilion	£ 28.50
Falcon Tree Specialists	Tree survey/tree work 3411/3412/3413	£ 2,220.00
British Gas	Pavilion electricity	£ 5.14
NBB Recycled Furniture	Bench for rec (Indoor bowls)	£ 410.40
Brunel Engraving	Plaques for benches (Indoor	£ 176.30

Company	bowls)	
Herts and Cambs	Grasscutting	£ 264.00
Santander	Bank charges	£ 4.99
EE	Pavilion Sim	£ 28.50
Garden voucher	Rosie Green volunteer	£ 107.95
Dunmow Training	Sub	£ 180.00
Motion Cleaning	Service	£ 658.05
Microsoft 365	Subscription	£ 103.68
Nextnorth	Email addresses	£ 210.00
CAS Business Services	Insurance	£ 2,056.78
Kleen Windows	Bus shelter cleaning	£ 30.00
Herts & Cambs	INV 4480/4482/4499	£ 750.00
Richard Buxton Solicitors	Solar farm expenses	£ 7,000.00
Safe I.S.	Pavilion fire risk assessment	£ 385.92
Point Contact	Pavilion cleaning supplies	£ 212.54
Screwfix	Padlocks/bench fixings	£ 106.14
T Coston Salary (September)	£1,660.09(Gross) Tax/Ni £ 129.96 Exp: £ 135.20 Pension £ 101.85	£ 1,660.09
M McCall	£ 360.00 (Gross) £ 72.00 (Tax) £ 23.94 (Ex)	£ 311.94
S Housden	Cleaner – Gross	£ 210.00
TOTAL		£ 20,515.07

Bank Balances as at 15/09/2026

Community A/C:	£ 3,108.79
H.I. Account:	£ 90,045.47
3-month notice account (Lloyds)	£ 43,871.51
Total	£ 137,025.77

14. Area Report:

15. Date of Next Meeting: The next Parish Council meeting will take place on Monday 19th October 2026

Signed (Clerk)

J Coston

Date 15/09/2026